For assistance with assembly, please contact customer service
1-888-880-4884
PRE-ASSEMBLY PREPARATION:

DO NOT LET CHILDREN PLAY IN OR AROUND THE UNIT DUE TO THE POSSIBLE RISK OF FINGER ENTRAPMENT

• Please read through these instructions before beginning assembly.
• Two adults are recommended for assembly.
• Clear out the space for assembly and lay out all parts based on Parts List, extra room will allow you to easily determine if all the pieces are present.
• Save all packing materials until assembly is complete to avoid accidentally discarding smaller parts or hardware.
• Keep small parts and pieces away from children until fully assembled.
• Please check for any loose screws and tighten them before you use.

PANEL AND FITTINGS IDENTIFICATION:

<table>
<thead>
<tr>
<th>Part</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Top Shelf (1)</td>
<td>1</td>
</tr>
<tr>
<td>Bottom Shelf (2)</td>
<td>1</td>
</tr>
<tr>
<td>Side Rail (3)</td>
<td>4</td>
</tr>
<tr>
<td>Metal Bar (4)</td>
<td>4</td>
</tr>
<tr>
<td>Leg Frame (5)</td>
<td>2</td>
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</tbody>
</table>

HARDWARE LIST:

<table>
<thead>
<tr>
<th>Hardware</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bolt (A)</td>
<td>16</td>
</tr>
<tr>
<td>Glass Holder Bracket (B)</td>
<td>3</td>
</tr>
<tr>
<td>Cam Lock (C)</td>
<td>16</td>
</tr>
<tr>
<td>Screw (D)</td>
<td>12</td>
</tr>
<tr>
<td>Wood Plug (E)</td>
<td>16</td>
</tr>
<tr>
<td>Locking Caster (F)</td>
<td>2</td>
</tr>
</tbody>
</table>
**HARDWARE LIST:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Qty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caster (G)</td>
<td>2</td>
</tr>
<tr>
<td>Allen Key (H)</td>
<td>1</td>
</tr>
<tr>
<td>Spanner Wrench (I)</td>
<td>1</td>
</tr>
<tr>
<td>phillips screwdriver (not provided)</td>
<td></td>
</tr>
</tbody>
</table>

**STEP-BY-STEP ASSEMBLY:**

1. **STEP 1:**
   Attach Glass Holder Brackets (B) to bottom of top shelf (1) using screws (D). Pay attention to pre-drilled holes and bracket placement as hole placement is different on either side of the brackets. Tighten with a Philips screwdriver.

2. **STEP 2:**
   Attach Side Rails (03) to Leg Frame (05) using Bolts (A) and Nuts (C), tighten with Allen Key (H).
   **Note:** It is helpful to have one assembly partner should hold brackets level while the other person inserts screws and bolts.
   **Note:** Do not fully tighten Bolts at this stage.
STEP-BY-STEP ASSEMBLY:

3  **STEP 3:**
Repeat step 2 for the lower section. Attach Side Rails (03) to Leg Frame (05) using Bolts (A) and Nuts (C), tighten with Allen Key (H).

*Note:* It is helpful to have one assembly partner should hold brackets level while the other person inserts screws and bolts.

*Note:* Do not fully tighten Bolts at this stage.

4  **STEP 4:**
With the help of an assembly partner, insert the shelves (1 and 2) into the shelf grooves on the assembled unit as shown below.

*Note:* Keep the grooves of side rails aligning the grooves of leg frame before tighten bolts.
STEP-BY-STEP ASSEMBLY:

5  **STEP 5:**
Insert the Metal Bars (04) into the pre-drilled holes of Leg Frame (05).

6  **STEP 6:**
Attach Leg Frame (05) to the assembled unit. With help of an assembly partner, fit the metal bars and shelf corners into the holes and cutouts on the Leg Frame.
STEP-BY-STEP ASSEMBLY:

7  STEP 7:
Insert Nuts (C) to Side Rails and use the Bolts (A) to lock them, tighten with Allen Key (H).
*Note: Fully tighten all Bolts at this stage.*

8  STEP 8:
Insert casters (G) and locking casters (F) to legs, tighten with Spanner Wrench (F).
MAINTENANCE AND CARE TIPS FOR WOOD FURNITURE:

**Wooden furniture caring tips:**

- Always dust, wipe and clean in the direction of the wood grains.
- Check and re-tighten screws/blots after the product has been used for a period of time.
- Heat creates chemical changes in the furniture finish. As a result, whitish spots may appear.
- Dust with a soft cloth moistened with a polish, as the polish will help eliminate the scratching that occurs with dry dusting.
- Soap and water are not advisable for wood surfaces.
- Do not allow rubber or vinyl material to lay on the furniture.
- Always use coasters under beverage glasses and flowerpots.
- Liquid spills should be removed immediately. Using a soft clean cloth, blot the spill gently. Avoid rubbing.
- It is best to keep your furniture in a climate controlled environment. Extreme temperature and humidity changes can cause warping, shrinking and splitting of wood. It is advised to keep furniture away from direct sunlight as it may damage the finish.